



UNITED TRIBES
TECHNICAL COLLEGE

United Tribes Technical College (UTTC)

Board of Directors (BOD) Meeting

May 5, 2023 @ 9:01 a.m.

UTTC Wellness Healing Room and
ZOOM Teleconference Meeting
Bismarck, ND

Board Members Present:

1. Jamie Azure, Chair, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD *Chair*
2. Chad Counts, Councilman, TMBCI, UTTC BOD @9:33am
3. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD @ 9:41am
4. Douglas P. Yankton, Chair, Spirit Lake Tribe (SLT), UTTC BOD *Vice-Chair @9:10am*
5. ReNa Lohnes, Councilwoman, SLT, UTTC BOD *Secretary*
6. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST)
7. Charles Walker, Councilman, SRST *Treasurer*
8. J. Garret Renville, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD
9. Joan White, Councilwoman, SWST, UTTC BOD

Board Members Absent:

1. Mervin Packineau, Councilman, TAT, UTTC BOD

Others Present:

1. Dr. Leander R. McDonald, President, UTTC
2. Courtney Lawrence, Executive Assistant to the President, UTTC
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm
4. Katina DeCoteau, Chief Finance Officer, *via zoom*
5. Charles Archambault, Contracts & Grants Director, *via zoom*
6. Alice Wadsworth, Contracts & Grants Coordinator, *via zoom*
7. Lisa Azure, Vice President (VP) of Academic Affairs, *via zoom*
8. Jolene DeCoteau, VP of Campus Services, *via zoom*
9. Melissa Plenty Chief, Housing Director, *via zoom*
10. Harvey VanSciver, Native American Outreach Coordinator, United States Department of Agriculture (USDA)
11. Marie Baker, TAT, Chairman's Assistant
12. Donna McEwen, Chief of Staff, TMBCI

- I. **INVOCATION:** President McDonald provided the invocation.
- II. **CALL TO ORDER:** Director Jamie Azure, Chair, called the meeting to order at 9:01 a.m. Roll call was taken, and a quorum was established.
- III. **APPROVAL OF AGENDA**

Motion #1 by Director ReNa Lohnes seconded by Director Janet Alkire, to approve the agenda with the following changes: move the Presidents, Finance, and Academic Affairs Reports to the Consent Agenda; move the Audit Report before the FY 24 Budget approval; Add Vice Chair election; honoring outgoing Board member Chairman Doug Yankton; and graduation invitation under new business. Motion passed by unanimous decision by all present.

IV. APPROVAL OF MINUTES

March 31, 2023, UTTC Board Meeting minutes.

Motion #2 by Director Charles Walker, seconded by Director ReNa Lohnes to approve the minutes of March 31, 2023. Motion passed by unanimous decision by all present.

V. CONSENT AGENDA

All directors and division reports were submitted for approval: President, Academic Affairs, Campus Services, Finance, College Relations, Campus Planner, and Safety & Security.

Motion #3 by Director Charles Walker, seconded by Director Janet Alkire, to approve the Consent Agenda. Motion passed by unanimous decision by all present.

VI. AUDIT REPORT ACCEPTANCE

Katine DeCoteau presented the Audit Report.

Motion #4 by Director J. Garret Renville seconded by Director Joan White to accept the Audit Report. Motion passed by unanimous decision by all present.

VII. FY24 BUDGET APPROVAL

Katina DeCoteau presented the FY2024 Budget for approval.

Motion #5 by Director Mark Fox, seconded by Director J. Garret Renville to approve the FY24 Budget Approval as presented. Motion passed by unanimous decision by all present.

VIII. UNFINISHED BUSINESS

No unfinished business.

IX. NEW BUSINESS

Housing Policy

Melissa Plenty Chief presented the Housing Policy to increase rent charges.

Motion #6 by Director Chad Counts, seconded by Director Mark Fox to approve the Housing Policy. Motion passed by unanimous decision by all present.

Meal Plan Agreement

Melissa Plenty Chief presented the Meal Plan Agreement to increase meal plan charges.

Motion #7 by Director Janet Alkire, seconded by Director Mark Fox to approve the Meal Plan Agreement. Motion passed by unanimous decision by all present.

5-4 9-12 Conversion Program

Francine McDonald presented edits to the 5-4 9-12 Conversion Program policy for clarification purposes.

Motion #8 by Director Joan White, seconded by Director Chad Counts to approve the 5-4 9-12 Conversion Program. Motion passed by unanimous decision by all present.

6-14 Insurance Plans & Retirement

Francine McDonald presented the 6-14 Insurance Plans & Retirement policy to eliminate the time requirement.

Motion #9 by Director Joan White, seconded by Director Mark Fox to approve the 6-14 Insurance Plans & Retirement Policy. Motion passed by unanimous decision by all present.

6-17 Covid 19 Leave Policy

Francine McDonald requests to eliminate the 6-17 Covid 19 Leave Policy due to President Biden and the World Health Organization officially stating the COVID-19 crisis is over.

Motion #10 by Director Chad Counts, seconded by Director ReNa Lohnes to approve the elimination of the 6-17 Covid 19 Leave Policy. Motion passed by unanimous decision by all present.

4-13 Employment Agreement

Francine McDonald presented the 4-13 Employment Agreement to delete Child Development Directors from the policy and move the agreement deadline to the second week of May.

Motion #11 by Director Doug Yankton, seconded by Director ReNa Lohnes to approve the 4-13 Employment Agreement as presented. Motion passed by unanimous decision by all present.

Proposal for meal increase

Jolene DeCoteau presented the Proposal for increasing meal prices.

Motion #12 by Director J. Garrett Renville, seconded by Director Joan White to approve the Proposal for meal increase. Motion passed by unanimous decision by all present.

Vice Chair Election

Director Jamie Azure, Chair, opened the floor for nominations for Vice-Chair of the Board. Director Jamie Azure nominated Director J. Garrett Renville. Director J. Garrett Renville accepted the nomination.

Motion #13 by Director Doug Yankton, seconded by Director Joan White to close nominations. Director J. Garrett Renville is Vice Chair by acclamation to complete the term vacated by outgoing Director Doug Yankton. Motion passed by unanimous decision by all present.

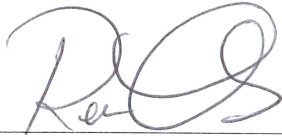
UTTC recognized outgoing Board of Directors Vice-Chair Doug Yankton for his service as Vice-Chair.

UTTC Graduation May 12, 2023 @ the Bismarck Event Center @ 10:00am—all BOD members are invited to attend.

X. ADJOURNMENT

Next meeting in the Healing Room @ UTTC— June 2, 2023

Motion #14 by Director Doug Yankton seconded by Director Janet Alkire, there being no further business to come before the board today, May 5, 2023, the meeting adjourned at 10:53 a.m. Motion passed by unanimous decision by all present.



ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of May 5, 2023, Board Minutes

Motion #2 by Director Charles Walker, seconded by Director ReNa Lohnes, to approve minutes of May 05, 2023 UTTC Minutes. Motion passed by unanimous decision by all present June 02, 2023.